

City of Pomona
Regular City Council Minutes
Monday November 2, 2020
7:00 p.m., City Hall

Attendance: Mayor Seneca **Council members:** Joe Zamora, Kim Giffin, Rick Smith, Dotson Bradbury, Richard Adler

Others in Attendance: Maiyee Lor, John Leach, Frank Downing, Jan Turnbaugh, Sheryl Baugher, Shayne Kahle, Bruce Boettcher

Meeting to order

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Amend Agenda

Mayor Seneca made an amendment to items of business for first item to be BG Consultants, and to add tires at maintenance building and concerns about areas within the city. Council member Adler accepted the motion, Seconded by Council member Bradbury and vote carried 5/0.

Consent Agenda

- Review Utility Accounts 30+ Days Delinquent
- Review Employee Vacation, Discretionary, and Comp Time Accruals
- Minutes of Previous Meetings
October 5, 2020
- Financial Reports/Action on bills
Current bills and prepaid bills

Council member Smith motioned to approve the consent agenda. Seconded by Council member Bradbury and vote carried 5/0.

Items of Business to Discuss and Consider Action:

BG Consultants

Bruce Boettcher explained the project updates to the council. CCTV were sent off and they are anticipating to get something back in two weeks. Mr. Boettcher explained the second page of the packet to the council. BG may asked for a special meeting if there are good information. Action item is the contract amendment for \$25,000 so they can work on the project.

Council asked if BG Consultants got the report. Mr. Boettcher answered they will, but have not received it. Council asked about consultation with lawyer and Mayor Seneca said it is recommended to move forward and pay BG Consultant's services. Council in discussion about concerns. Council member Bradbury motioned to approved. Mayor Seneca expressed her concerns they will need to communicate with BG Consultants and it is not fair to not pay them for their services. Council asked about the concerns and BG Consultant has made the contractor aware. Council expressed concerns to BG Consultants. BG Consultants is holding \$140,000 project, and has not stated completion. Council in discussion about the pay and the contractor pay application of \$10,000.

Council member Bradbury motioned to pay BG Consultants the \$25,000 but not to pay the contractor another dime, until it is resolved. Council in discussion about getting the money back and about the project. If truly damaged, then it needs to be dug up. The motion was seconded by Council member Smith and vote carried 5/0.

Council directed Mr. Boettcher to contact the third party. Mr. Boettcher said contractor is participating and not dragging their feet. Council member Smith asked for explanation on application for payment. Mr. Boettcher explained the pay application to the council from Visu-Sewer, the general contractor. Council thanked Mr. Boettcher.

Rueschhoff Security

Shayne Kahle with Rueschhoff said he met with Dean [Wineinger] back in May for intrusion systems and CCTV camera systems. They also looked at the shop and water tank area. Proposal 3869 was discussed. When he talked to Dean, he thought there is a need for area system, one system for hardware and possibly for police department. Intrusion system is a separate system from camera system. Council asked questions.

Mayor Seneca shared that she wanted Mr. Kahle to see the council thoughts and concerns. Council asked about proposal 3860: city hall cameras. If there was a theft, it will be recorded on hard drive. Shop burglary proposal 3861 is intrusion system and proposal 3862 is camera system.

Proposal 3863 is for the water tanks. A single camera, PTZ camera, one camera to where it has designated points, instead of using multiple cameras. It detects certain area or motion and locks in. That camera will have a built-in SD card, stores 4-6 days and pushes out old data. In order to access data, that camera will need network to internet connection.

Proposal 3862-shop cameras. Six cameras and a recorder, looks like a DVD player and access through the network. You can access remotely anywhere.

Council asked about internet connection. If there is none, they will need to be onsite to do data. They provide monitor and can go straight to the server itself. It will be an additional cost.

Council and Mr. Kahle discussed damages on the equipment. Mr. Kahle explained proposal 3862. Price quote is what he sees if they do not do them all. There will be charges on monthly if providing and monitoring. Council confirmed the price quoted is good. Council wants to review another option. Council member Smith shared a company, but unsure of the name. Council discussed about concerns about alarm system. Council member Bradbury made a motion to get second bid for camera systems as quoted by for the three areas, no intrusion system and be brought back to council on the next meeting. Council expressed park concerns but Mr. Kahle was not aware of it. The motion was seconded by Council member Giffin and vote carried 5/0.

Ordinance No. 620: Golf Carts/UTV

Council member Bradbury motioned to approve ordinance no. 620: golf carts and UTVs, seconded by Council member Giffin and vote carried 5/0.

Resolution No. 2020-05: Personnel policy Updates

Council member Bradbury made a motion to approve resolution no. 2020-05 on policy updates. Council discussed resolution number and clerk confirmed that it will be 2020-05. Council discussed the holidays off days to include Patriots' Day. Council asked about policy and clerk confirmed that it is a new resolution and that last month's resolution was approved last month. Motion died. Council member Bradbury motioned that the resolution be brought back to the council and to delete Patriots' Day. Seconded by Council member Adler and vote carried 5/0.

Cemetery Software

Council in discussion about the cemetery software. Clerk explained to the council. Council member Smith is concerned about how to convert it over, who has time and who will do that. Clerk explained what we have on file and will have to use staff time to do. Clerk expressed option for someone to help enter data. Council member Bradbury made a motion to be brought back to council with additional information whether or not to include some time for initial implementation or need additional staff time in order to accomplish this, or can information be sent to company, if so what it will cost. Council discuss it will be a process. Motioned seconded by Council member Adler and vote carried 5/0.

East Central Kansas Area Agency on Aging Nutrition Program (ECKAAANP)

Council member Smith moved to approve the contract for the nutrition program. Seconded by Council member Adler and vote carried 5/0.

Christmas Lights

Mayor Seneca discuss the possibility of upgrading Christmas lights. Christmas lights for downtown, ornaments on pole. The ones Mayor Seneca likes are about \$1300 a piece. There are about 12-15 of them and it is cheaper to buy them off season with discounts. Council member Smith make a motioned to authorized \$20,000 for Christmas pole decorations, authorized the mayor to purchase and have the money come out of the general fund. Seconded by Council member Bradbury and vote carried 5/0.

Utility letters

Mayor Seneca explained the utility note, \$20 note and another \$20 fee on top of late fees. Mayor Seneca recommended to eliminate the \$20 notes and that most people know their bill is due or past due. Council discussed how it will be done. City Clerk explained letter fees and the process. Council member Bradbury made a motioned that an ordinance be brought with input from the Mayor as to how to address this issue without the \$20 fees for next month's meeting and fix extension process and revised ordinance. Seconded by Council member Adler and vote carried 5/0.

Appointment of Planning Commission member

Council member Bradbury motion to accept Jeff Fuhrman. Seconded by Council member Adler and vote carried 5/0.

Tires

Mayor Seneca explained the tires situation and discovered the gentlemen will pick them up with a semi. He will pick up them for one price. Mayor Seneca will asked Dean [Wineinger] on exact

date. It will be a flat \$250 on cost. Council member Smith ask to get out of tire business in the future. Council in discussion about the tires.

Park and Cemetery

Property line of park and the people on Hays street, trees needs to be taken care of. It is the same thing out at cemetery, trees are down. There are several around town. Council member Smith has asked about the pile of trees at cemetery. Council member Bradbury make a motioned for Mayor Seneca to employ whatever means necessary to take care of issues the council member has brought to council's attention. Seconded by Council member Giffin and vote carried 5/0.

House on Truman Street 300 block

The house should be condemned. The last thing Mayor Seneca heard when she spoke with code enforcement was he indicated that he was holding off on that because of a death in the family.

Council member Smith is concern that project is going on two years. Council member Giffin's concern on a property for five years.

Mayor Seneca will ask code enforcement to bring something back to council. Council member Giffin explained condemnation process: code enforcement has a list, goes through list, brings the recommendation to you [planning commission], and if agree, then goes to city and goes forth with condemnation and removal of property. Council wants it clarify. Council member Adler expressed concerns and to make sure to follow policy. Council in discussion.

Council is not talking about structure that looks poor. Wil-mart property was discussed. Letter has been hand delivered and he has 10 days to responds and if no respond, he will be issued a citation and needs to appear in court, so can move forward.

If property received letter three years ago, they will need to start over and follow the policy.

Council discussed the good news at the corner of Taylor and 4th. The house is being revitalize and the van is gone.

Meeting Adjourn

Council member Bradbury moved to adjourn. This was seconded by Council member Giffin. The vote carried 5/0. Meeting adjourned at 8:13 pm. **ML**


Mayor Seneca