

City of Pomona
Regular City Council Meeting
Monday, June 1, 2020
7:00 p.m., City Hall

Attendance: Mayor Seneca, **Council members:** Rick Smith, Dotson Bradbury, Joe Zamora, Kim Giffin

Others in Attendance: Maiyee Lor, Brian Webster, Frank Downing, David Hopkins

Meeting to order

The meeting was called to order at 7:00 p.m.

Oath of Office-Council member Joseph Zamora

Joe Zamora stated his oath of office for the City of Pomona. Council member Zamora was sworn in. Mayor Seneca welcomed him on board.

Amend Agenda

Mayor Seneca proposed the following amendment to remove the Library Report and replace it with Brian Webster, followed by David Hopkins and add CDBG Extension #2 after the Pay Application #12.

Council member Bradbury motioned to accept the amended agenda. Seconded by Council member Smith and vote carried 4/0.

Consent Agenda

- Review Utility Accounts 30+ Days Delinquent
- Review Employee Vacation, Discretionary, and Comp Time Accruals
- Minutes of Previous Meetings
May 4, 2020
- Financial Reports/Action on bills
Current bills and prepaid bills

Council discussed and clarified the May minutes about the mower. Council member Bradbury confirmed and approves the minutes. Council member Giffin motioned to approve the consent agenda. Seconded by Council member Bradbury and vote carried 4/0.

Items of Business to Discuss and Consider Action:

Seal Bid-Rose, Animal Control Truck

There were three bids. The first bid is from Clarence Scott in the amount of \$1,750.00. The second bid is from Les Harris and his bid is \$600. The third bid is from Mike Adell and it is \$1,015.00. The council confirmed the bids are as is. There are conditions on Clarence Scott's bid, subject to council vote. Mr. Scott wants an open title with no date. He does not want to pay insurance and titling. Mayor Seneca is not in favor of it, however it is subject to council vote. The next bid is Mike Adell and it does not have any condition. Council member Bradbury

motioned to accept Mike Adell's bid for \$1,015 for the animal control truck as is. Seconded by Council member Zamora and vote carried 4/0.

Brain Webster

Brian Webster wanted to discuss a possibility of a full time fire station. It is recommended that Mr. Webster visit with Stan, fire chief, and the fire board.

David Hopkins

David Hopkins is bringing up the sewer at his new property. It is probably because of how wet it is there but he has been monitoring it. He heard they were done by June. His still has not been done. Council asked for clarification. Mr. Hopkins mentioned the pipe needed to be cut and a line put out, so he can attached a line to it. Council clarify the information. Mr. Hopkins confirmed there is a sewer line.

Mr. Hopkins stated, they will cap it and put a 2x4 there. Council is concerned and wants to bring it to BG Consultant's attention. Council stated that there is a final payment of contingency amount. If need to, they will hold paying the engineer. There were concerns of several others. Council member Giffin shared that he spoke with BG Consultants and they may not done until Fall. Mr. Hopkins explained all the bad drainage and problem there now. Council brought up the concern of several not on the list, that got on the list, and need to insure the others got attended. Mayor Seneca recommended the council to vote. Council member Bradbury motioned that city staff contact the engineer to re-affirm those places and get some kind of determination as to when the engineer thinks those taps will be in.

Council discussed the list of properties.

Mr. Hopkins explained the road and the water process there on the north-west side. Council member Giffin is familiar with it and is glad to go look at it to see what the city can do to help when it dries out.

Council member Bradbury re-motioned to have city staff revisit the list that the Mayor prepared to insure that the taps identify are all completed prior to the final completion of the project. Seconded by Council member Smith and vote carried 4/0.

Library Repair

Mayor Seneca discussed the window repair with safety glass. There was a bit of a damaged, requiring extra wood material concrete. There was a gap of about 2.5" that would allow water to run down, so he filled it with concrete, sprayed it with insecticide and tuck in the window seal. That is an additional of \$155. The council is concern about the ant issue. Council confirmed the amount of \$1,330 plus the Suffron Glass \$570 invoice. Mayor Seneca wanted to make council aware of what had been done. City will notify insurance about the safety glass.

Riding Mower

Mayor Seneca explained the replacement cost of accepting the fund or replacing mower. Council discussion the figures. \$11,053.28 is what insurance gave the City. The other amount is \$3,849.25. There is a bid of \$14,850 from McConnell.

Mayor Seneca shared with the council about the door security at the cemetery. The council discussed the time period to purchase the mower. Council discussed revenues concerns. Council member Bradbury motioned to accept the low bid from McConnell Machinery with additional \$195 for the cost of rollers, for a total of \$15,045.00. Seconded by Council member Smith and vote carried 4/0.

Security Surveillance

Mayor Seneca expressed that we must have security. Dean have expressed concerns for the well on Judd's Hill and also the cemetery shop. Council in discussion about city hall and shop. Dean has indicated cameras are more expensive than motion sensors. Council recommends the company the school uses.

The Council is concerned about problems at the park. Council is in discussion about the park. The Council wants someone to give them a turn-key, more than one option, every option possible, camera monitoring at all sites and a hybrid of some cameras. Council member Bradbury motioned to direct city staff to develop a plan that provide camera monitor for all city properties and a plan that provide for hybrid thereof and bring back to council. Seconded by Council member Giffin and vote carried 4/0.

Mayor Seneca shared that she checked with the insurance company to see if there is a discount for having security and the answer was no.

Pay Application #12 for Sewer Improvement Project

Council wanted to discuss BG Consultant's page. It stated that they acknowledge 100% of completion of work and that is not right according to the Council. The Council wanted clarification on the report. Council member Bradbury motioned to pay application #12.

Council in discussion about the next pay and progress of the project. The Council asked that BG Consultants be at the next council meeting. Council member Bradbury reiterate his motion to pay application #12 with the Mayor's request that BG Consultant be present at the next council meeting. Seconded by Council member Giffin and vote carried 3/1, Council member Smith said no.

CDBG Extension #2

Council member Bradbury motion to approved CDBG Extension #2 for project completion August 30, 2020. Seconded by Council member Giffin and vote carried 4/0.

6th and Mobile Road

Mayor Seneca shared that they [Planning Commission] did not have adequate information such as documentation from code enforcement officer to make informed decision and there was no quorum. Even if so, he [Matt Brenzikofer] would have voted against it. He felt the issue was more unsightly than structurally unsound. Council member Smith stated the ordinance is to have utility. Code enforcement present it as condemnation. Council recommend that code enforcement need to cite them for violation of ordinance. It has been relay to code enforcement. Council in discussion about the property. Mayor Seneca shared how the City of Ottawa enforces. Council

member Smith motioned to move forward and to get it done in the next 30 days. Seconded by Council member Giffin and vote carried 4/0.

Council in discussion about the old Wil-mart. Mayor Seneca stated we are waiting on Jeff to mow it and he has been instructed by code enforcement. The Council discussed that it be on a regular basis.

Council discussed about street servicing project: cleaning up ditches and additional street lighting. Mayor Seneca stated that it goes hand and hand with street security. Council discussed that Hoover to North is really dark. Mayor Seneca agreed that we need to explore those options.

Executive Session

Council member Bradbury motioned For the Discussion of Employee Personnel Matters Pursuant to the Non-Elected Personnel Exception, K.S.A. 75-4319(b)(1) for a Period of 15 Minutes with the Open Meeting to Resume in the Community Building of City Hall. Seconded by Council member Zamora and vote carried 4/0.

The City Council entered into Executive Session at 7:46 p.m.
The City Council exited Executive Session at 8:01 p.m.

Items of Business to Discuss and Consider Action:

Seasonal Staff

Council member Bradbury motioned for field staff doing mowing and trimming at the cemetery to be set at 20 hours a week. Mayor Seneca will give them a directive of what days and hours to work. In addition to completing time card, they will provide documentation with timecard as directive by Mayor Seneca and to be turned in weekly. A sign declaration of hours is required and failure to comply will result in termination. Seconded by Council member Smith and vote carried 4/0.

Council discussed the concerns of kids riding ATVs around town. Mayor Seneca explained that dispatch asked to be notify when someone sees such activity so they can enforced it.

Meeting Adjourn

Council member Bradbury moved to adjourn. This was seconded by Council member Giffin. The vote carried 4/0. Meeting adjourned at 8:05 p.m. **ML**



Mayor Seneca