

City of Pomona
Regular City Council Meeting
Monday, May 4, 2020
7:00 p.m., Phone Conference

Attendance: Mayor Seneca, **Council members:** Rick Smith, Richard Adler, Dotson Bradbury, Kim Giffin

Meeting to order

The meeting was called to order at 7:00 p.m.

Resignation of Council member:

Shenoa Prouty

Council member Smith motioned to accept the resignation of Ms. Prouty and seconded by Council member Bradbury. The vote carried 4/0.

Amend Agenda

The Mayor amended the agenda to include the trailer at 6th & Truman as the first item of business. Council member Bradbury motioned to approve the agenda as amended and was seconded by Council member Giffin. The vote carried 4/0.

Appoint Council Departments

Utility Department/Utility Hearing Officer – Marie Seneca

Cemetery & Parks Department - Richard Adler

Fire District Liaison - Rick Smith

Street Department - Kim Giffin

Sanitation Facilitator - Dotson Bradbury

Council member Bradbury approved the appointment as recommended by the Mayor and seconded by Council member Smith. The vote carried 4/0.

Appointment of Council President

Richard Adler is the current council president. Council member Bradbury motioned that Richard Adler continue to be the council president and was seconded by Council member Smith. The vote carried 4/0.

Appointment of City Offices:

Municipal Judge – Constance Sams

Council member Smith made a motion to accept and was seconded by Council member Adler. The vote carried 4/0.

Designate Official Newspaper

Council member Bradbury motioned to accept The Ottawa Herald and was seconded by Council member Adler. The vote carried 4/0.

Consent Agenda

Review Utility Accounts 30+ Days Delinquent

Review Employee Vacation, Discretionary, and Comp Time Accruals

Minutes of Previous Meetings
April 6, 2020
Financial Reports/Action on bills
Current bills and prepaid bills

Council member Smith motion to approve the consent agenda and was seconded by Council member Adler. The vote carried 4/0.

Items of Business to Discuss and Consider Action:

Trailer at 6th & Truman

Council member Smith stated there are people living there that have no utilities. There is a city ordinance that prohibits that. What action can be take? Mayor Seneca stated that the code enforcement officer sent his recommendations to the planning commission to correct that situation.

Council in discussion about the property.

Mayor Seneca believe that will be on the planning commission's agenda this month.

Riding Mower Bids

Council in discussion about the quotes. Council member Bradbury stated his concerns about the budget for the year.

Council member Bradbury ask if there is clarification on using the funds to buy the mower. Council member Bradbury's recommendation is to use the one mower for the cutting activities the city is responsible for. There is also a tractor with a mower in the back and it can be used in the larger areas.

Council member Bradbury motioned to table the item, until we hear from the insurance company and determine whether or not we need to spend what we recoup from the insurance company. In the meantime, we use the one mower and this was seconded by Council member Adler. The vote carried 4/0.

Rose-Animal Control Truck

Mayor Seneca explained how the truck has benefit the city but she wanted to know if the council wants to repair it or sell it. Council member Bradbury stated to sell the truck by seal bids or list it on selling site. For the age of truck, he does not want to put another thousand on it. Council member Bradbury motion to sell the truck by seal bids and was seconded by Council member Adler. The vote carried 4/0.

Personnel Policy Updates

Council asked for clarifications about the updates. Council member Bradbury motioned to approve the policies presented and was seconded by Council member Smith. The vote carried 4/0.

Pay Application #11 for Sewer Improvement Project

Council member Smith motioned to approve pay application #11 and was seconded by Council member Adler. The vote carried 4/0.

Council member Smith asked about the hiring of additional staff member. Mayor Seneca explains with the virus situation going on, we have not advertise.

Council member Giffin asked about the utility situation with COVID 19. Mayor Seneca explained the no shut off and how to proceed with a payment plan. They must furnish documentation that they were affected by COVID 19, unemployed or lay off. Council is asking for a monetary amount. Council member Smith expressed funds are still ahead in revenue.

Council member Giffin stated he has a list of potholes in town to pass on to city staff.

Meeting Adjourn

Council member Smith moved to adjourn. This was seconded by Council member Bradbury. The vote carried 4/0. Meeting adjourned at 7:20 p.m. **ML**



Mayor Seneca