

# CITY OF POMONA

City Hall is open Monday through Friday, 8:00 a.m. to 5:00 p.m. Utility service for electricity, water, sewer and trash may be applied for through the City Hall office\*.

(\*If outside city limits, please check for availability.)

There is a \$250 deposit required for customers, or if you can produce to us 2 letters of good standing from previous utility companies in your name, we will forego the deposit.

If you pay for trash, trash service is picked up on Friday.

The holiday's that they observe are the following:

New Years, Memorial Day, July 4th, Labor Day, Thanksgiving & Christmas.

When they observe these holidays, they will pick up trash on Saturday.

We read meters around the 15th of the month, both water and electric.

The bill that you receive at the end of the month, will be from the 15th of the month prior to the 15th of the month that the bill was mailed out in.

Example: You receive your bill on April 1st, that bill would be for February 15th through March 15th.

Utility bills are mailed out by the last business day of the month. The bills are two-part and the bottom third should be returned with the payment. Payments may be made through the mail, on line through our website by 1st contacting us to set up a user name and password, in person at the office, over the phone with a Debit or Credit card, or in the night drop that we have on the South side of the City Hall building. Payment will be accepted by check, money order, cash or credit/debit card, on line, or from your on-line bill pay set up through your bank.

Payment is due by the 15th of the month. If the 15th falls on a weekend, it will be due the next business day. Late charges are applied the next business day after the 15th (due date). If payment is not received here by the 20th, a notice letter of disconnect will be delivered to your door on the 20th, allowing until 11:00 a.m. the following business day for payment. If service is disconnected, there will be a charge of \$43.00 if we reconnect utility during business hours of 8:00 a.m. to 3:00 a.m. After hours fee will be \$45.00 for a medical emergency with a Dr's note and & \$75.00 for non-medical, in addition to the amount due before service will be resumed.

We also have available Utility Extension Forms, which has to be filled out by the 15th, and it allows you until the 24th of the month to pay. If the 24th falls on a weekend, the due date would be the business day after.

**Power Outages call: 24 / 7**

City Hall **785-566-3522**

Public Works Director / Lineman

Dean Wineinger

Lineman

City Hall:

PO Box 67

219 Jefferson

Hours: 8:00 a.m. to 5:00 p.m.

Office: 785-566-3522

Fax: 785-566-3851

[cityhall@pomonaks.org](mailto:cityhall@pomonaks.org)

[www.pomonaks.com](http://www.pomonaks.com)

**This institution is an Equal Opportunity Provider.**

