

City of Pomona
Regular City Council Meeting Minutes
Monday December 5, 2016
7:00 p.m., City Hall

In Attendance: Mayor Seneca, Councilmembers Bradbury, Johnson, Meador and Smith.

Others in Attendance: Frank Downing, Stan Lantis, and Steven Lemons

Meeting to order

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Amend Agenda

A motion was made by Councilmember Bradbury to amend the agenda with the following revisions;

Remove: Consider Clearing Trees Along Electrical Infrastructure with Landowner's Permission

Add in its place: Consider Transfer from General Fund to Street Capital Improvement Fund

The motion was seconded by Councilmember Meador and the vote carried 3/0.

Consent Agenda

Review Utility Accounts 30+ Days Delinquent

Review Employee Vacation, Discretionary, and Comp Time Accruals

Minutes of Previous Meetings

November 7, 2016

Financial Reports/Action on bills

Current bills and prepaid bills

Councilmember Meador moved to accept the consent agenda. The motion was seconded by Councilmember Bradbury and the vote carried 3/0.

Registered Citizens Comments

Gene Hirt

Clara Griffin

Registered Citizens Comments were held and heard.

Items of Business:

James Oltman from the Franklin County Development Council

Mr. Oltman introduced himself and stated he was here to inform the City Council of updates with the Franklin County Development Council (FCDC). The new industrial park's master plan has been revealed and with it, what the housing additions around the new area would look like. An engineer has been selected for infrastructure upgrades in that neighborhood, including concrete on Montana Road and Kingman Road. This process will begin with a meeting to discuss the 60% design mark. This will then require another couple of months for the design to be

complete. All the work will then go to bid. Work is anticipated to begin mid-2017. There is a lot of behind the scenes work going into this now. FCDC has been tasked with the primary marketing for the area on this project, FCDC is asking for input from the City of Ottawa and around the County on this. A focus group will meet on December 6th to discuss the development and give more input. Mr. Oltman clarified that not all new businesses will go only to this new development, the FCDC will help find areas for new businesses all around the County.

Mr. Oltman stated that a challenge Franklin County faces is dealing with workforce. The FCDC is working to address workforce issues with Kansas City's DeBruce Foundation. Mr. Oltman went on to explain other ways the FCDC addresses the workforce through programs like Senior Day on the Job, a program where high school seniors from Ottawa and West Franklin get informed on medical jobs, technical trade jobs, and tour American Eagle Distribution Center and Kalmar. Mr. Oltman mentioned that next year's program should include the other schools in the County and there is discussions about including high school juniors.

Mr. Oltman opened the floor to any questions. Councilmember Bradbury thanked Mr. Oltman for his update and asked about the acreage of the industrial park. Mr. Oltman answered that it is approximately 315 acres, plus or minus some land for flood plains. Councilmember Bradbury asked when it is expected to be complete. Mr. Oltman answered it is anticipated to be completed mid-2018. Councilmember Bradbury asked that in their discussions and meetings to address the issues with Franklin County's workforce, if they will continue to keep the schools involved with discussion. Mr. Oltman responded by saying that the community's schools are involved with those meetings with the DeBruce Foundation. Ransom Memorial Hospital, ACTC Truck Covers, Kalmar, Ottawa University, Neosho County Community College, and USD 290. A lot of these issues affect all of these entities.

The Council thanked James Oltman for his attendance.

Consider Bids for Phone Upgrades

Patrick Moore from Allegiant Technologies was present to introduce himself and his bid. Patrick Moore wanted to give some information and be available to answer any questions. Mr. Moore explained that Allegiant Technologies services cities such as City of Olathe, Bonner Springs, Raymore, and entities such as School Districts and Fire Departments. Allegiant Technologies' software/hardware would be able to eliminate the need for the after-hours call service and would eliminate the need for some extra phone lines through our current provider by operating over internet lines. Voice over IP (VoIP) lines would be able to connect buildings over the internet rather than with physical phone lines. The system would be able forward calls to cell phones from City Hall. A few applications are available to eliminate private cell phones numbers being on display. These apps would display outgoing phone calls from cell phones on Caller IDs as if they were being made from City Hall's main line.

Mr. Moore touched on his handout and said the price includes labor, parts, and a 5 year warranty. The very back page has a total amount or an amount of an operating expense (monthly payment). Mr. Moore mentioned that the monthly amount for phone service would drop significantly from about \$750 to about \$500. At the end of 60 months, the City could either continue to make payments or purchase the phones outright. Mr. Moore explained that the onetime charge

(\$11,888.08) is interest free but the 60 month payment plan (\$248.22 per month) does include interest.

Councilmember Meador asked about long distance. Mr. Moore stated that there are 5000 minutes of long-distance included (page 3 of 4). It's a fixed fee, there are no deductions if less time is used. Mr. Moore also pointed out that if you look on line #3, since these phones will be IP based rather than location based, each location will have its own 911 Address for dispatch. Mr. Moore then explained that if citizens call with an after-hours emergency, then the phone system will call the Public Works Director to let him know of the call, then the system will call the next in line should no one answer the first call.

Councilmember Bradbury asked paying \$11,888.08 will purchase what? Mr. Moore explained that the cost is to purchase the phone system and hardware and covers labor to install; on site premise equipment, 7 phones, power user license for all the buildings, and the mobile applications. This can either be paid in one lump sum of \$11,888.08 or billed at \$248.22 per month for 60 months (this option includes interest). After that cost for the hardware and install, there is a monthly charge of \$248.45 that covers support, long distance, E911 addresses, and inbound Caller ID.

Councilmember Bradbury asked if at the end of the 60 months the City didn't want to buy the phones outright due to their age, if they could instead upgrade to a newer system or what the options there would be. Mr. Moore explained that phone upgrades will not be necessary as they're software based, not hardware based. Councilmember Meador asked about cell phones provided to staff. Mr. Moore stated that this bid will not address cell phones but the apps are compatible with our existing phones.

Mr. Moore wanted to wrap up with what he felt was the most important piece of Allegiant Technology. That is that the company is more service and support driven rather than driven by sales. Mr. Moore also showed their organizational chart. Councilmember Bradbury asked Mr. Moore if there were other municipalities that have purchased phones from them. Mr. Moore confirmed and named a few; City of Olathe, City of St. Joseph, and Consolidated Fire Districts 1 and 2. Councilmember Bradbury requested that Mr. Moore send an email to the City Clerk with contact for other communities who have purchased phones from Allegiant Technologies.

The Council thanked Mr. Moore for attending.

Consider Special Use Permit for 207 Taylor St/236 Truman St/240 Truman St

Mayor Seneca explained that this permit went before the Planning Commission and was approved by them. Councilmember Bradbury asked about the locations of where the other permits were approved, he felt these properties were more on the outskirts of town. Mayor Seneca confirmed this. Councilmember Bradbury then stated that he understands this property was in the center of town, Mayor Seneca again confirmed this to be true. Councilmember Bradbury then stated that the other permits were approved because these property owners were already using these properties for this purpose, in some cases for 30, 40, or even 50 years. Because of these facts, it makes it harder for him to consider approving this permit. This new parcel of land is in the center of town.

Councilmember Smith entered the meeting.

Councilmember Johnson stated that he didn't know if he could see this happening because of the location of the property to businesses. Councilmember Meador stated that he spoke with the property owner shortly after he moved to town. The new owner thought that he could have a horse on the property, as there had been one for years. The new owner felt there was some sort of grandfather clause allowing him to keep livestock there. Councilmember Meador's thought process is that four other properties in town had been approved for Special Use Permits, so why is this going to be the only one not approved? He expressed concern over saying no to this one. Mayor Seneca stated that each Special Use Permit should be treated individually; some properties do not have the appropriate amount of land for livestock, some have different locations. Mayor Seneca did agree that historically, prior to the new owner purchasing the property, there had been a horse on the property for years. Councilmember Meador stated that this is like chickens, there's an ordinance against chickens but they're still all over town. Councilmember Bradbury reiterated that this is a tough decision and the Council agreed. Councilmember Meador requested to be on record of being in favor of the Special Use Permit. Mayor Seneca stated if she could vote on the matter, that she would like to see a horse there.

Councilmember Bradbury made a motion to deny the permit; Councilmember Johnson seconded this. Vote 3-1.

Consider Final Payment for Street Project

Councilmember Meador approved the final payment to Bettis Construction. Councilmember Bradbury seconded the motion and the vote carried 4-0.

Consider Engineers for Sewer Assessment

Councilmember Bradbury moved that the engineers resubmit their quotes. Councilmember Meador seconded this motion and the vote carried 4-0.

Consider Transfer of Funds from General to Street Capital Improvement

Councilmember Smith asked why this should be transferred. City Clerk Steven Lemons explained that when the City began the bond process, the Council had indicated to Larry Kleeman of CityCode Financial, who assisted with the issuance of the bond, that the City was willing to pay up to \$150,000 for the difference between the bond and the actual cost of the street project. The bond was issued for \$705,000 and the project, with all of the change orders included, totaled to \$815,000. The previous City Clerk had budgeted \$77,000 for the Street Project. This transfer is the variance between what the City had bonded and budgeted to what the project actually cost. Councilmember Bradbury asked in the simplest of terms, what did that mean? City Clerk Steven Lemons responded that this transfer was to ensure there was enough money in the fund that would be paying the final bill to Bettis Construction.

Councilmember Meador moved to transfer \$34,540 to Street Capital Improvement from the General Fund. This motion was seconded by Councilmember Bradbury and the vote carried 3-1.

Consider PACE Information

Councilmember Bradbury stated that he thought it was a good idea to receive this information from PACE to look into absorbing the costs of the fees associated with processing Credit Card and E-Checks. Councilmember Bradbury felt that this cost could increase as more transactions were processed. Councilmember Bradbury felt this should not be approved, this is larger than what he's willing to pay. Councilmember Bradbury moved to deny the options presented by PACE. This motion was seconded by Councilmember Smith and the vote carried 4-0.

Consider Ordinance Amending Cemetery Regulations

Councilmember Bradbury mentioned that this item was discussed at the last meeting and then tabled so that the town would have time to give feedback. Hearing no one speak out in opposition, Councilmember Bradbury moved that the amendment be approved as presented. Councilmember Meador seconded the motion. The vote carried 4-0.

Consider Demolition of Old Bathrooms at City Park

Councilmember Meador clarified that the portable toilet would still be present at the City Park. This would just remove the older building that once housed the bathrooms. Councilmember Meador moved to have Staff remove the building. This was seconded by Councilmember Smith. And the vote carried 4-0.

Executive Session

Councilmember Bradbury moved to enter into Executive Session for 20 minutes for discussion of non-elected personnel through review of applicants. Councilmember Meador seconded the motion. The vote carried 4-0.

The Council entered into Executive Session at 7:56 p.m.
The Council returned to the Open Meeting at 8:16 p.m.

Councilmember Meador moved to extend Executive Session for 15 minutes. The motion was seconded by Councilmember Johnson. The vote carried 4-0.

The Council reentered Executive Session at 8:17 p.m.
The Council returned to the Open Meeting at 8:32 p.m.

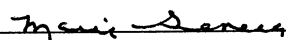
Consider Dates for Interviews of Public Works Associate Applicants

Councilmember Bradbury moved to schedule a Special Meeting on Thursday, December 15th at 6pm for interviews of applicants. This was seconded by Councilmember Johnson and the vote carried 4-0.

Meeting Adjourn

Councilmember Meador made a motion to adjourn. The motion was seconded by Councilmember Bradbury and the vote carried 4-0. The meeting was adjourned at 8:37pm.

SL



Mayor Seneca