

City of Pomona  
Regular City Council Meeting Agenda  
Monday July 6, 2015  
7:00 p.m., City Hall

### **Meeting to order 7:00 PM**

Present: Mayor Seneca; Council Members Johnson, Meador, and Smith  
Others Present: Mrs. Grob, Mr. Lantis, Snethen, Lloyd, Mettling and Wineinger

Pledge of Allegiance

Amend agenda

Mayor Seneca asked the council to amend the agenda to add Consider Hiring Greg Hendershot to the last items of business and to eliminate Consider Staff Parking South of City Hall.

A motion was made by Mr. Meador to approve the amendments, the motion was seconded by Mr. Johnson, and the motion passed 3-0.

Consent Agenda

Review Utility Accounts 30+ Days Delinquent  
Review Employee Vacation & Discretionary Time Accruals  
Minutes of previous meetings  
    June 1, 2015 Regular City Council Meeting  
Financial reports/Action on bills  
    Current bills and prepaid bills

A motion was made by Mr. Meador to approve the consent agenda with the exception of the minutes due to an error, the motion was seconded by Mr. Johnson, and the motion passed 3-0.

Mr. Smith stated that he would advise for staff including the City Attorney to move forward to collect on delinquent utility bills.

### **Registered Citizen Comments**

Sheriff Richards –

Sheriff Richards informed the council that the current contract formula is the average cost for a full time deputy. He stated that it is currently \$60,000, with next year to see an increase of around \$2,000. He added that the deputies patrol for 40 hours not including the emergency responses. He added that the contract also allows for the Department to enforce city ordinances.

Gene Hirt –

Mr. Hirt stated that the house and senate passed a bill that will affect everyone on the property taxes if an increase is above the city's CPI. He also stated that there is no engineering report for the ditches, adding how the City could do a \$2 million project without engineered ditches. Mr. Hirt stated that the 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> street ditches have issues and wondered how the asphalt will stay where it is with the ditches as they are.

Stan Lanits –

Mr. Lantis told the council that they had purchases and installed an AED in the Community Building. Mr. Lantis provided a demonstration on how to use the AED. He stressed that the AED will not shock unless it senses a person in need.

Joann Hancock –

Mrs. Hancock asked the council what they were going to do with the \$250,000 of projected savings from the new KMEA electric power purchase contract? She added that last year the council raised the mill, 8 mills, asking why the city isn't doing the road repairs in house.

### **Items of Business:**

#### Consider Preliminary Budget Figures

Mr. Mettling introduced his the preliminary budget figures and asked if the council had any projects they wanted to include, so he could adjust the numbers. He added that he still needed some time to finalize the numbers, but would have them prior to the meeting to approve the Notice of Budget Hearing for Publication

A motion was made by Mr. Smith for staff to prepare the budget for publication, the motion was seconded by Mr. Meador, and the motion passed 3-0.

#### Consider Meeting to Approve Budget Hearing Publication & Street Res. (Must be before July 21<sup>st</sup>)

A motion was made by Mr. Smith to approve a special meeting on Monday July 20<sup>th</sup> at 630 PM for the approval to publish the Notice of Budget Hearing and to consider the street rehabilitation, the motion was seconded by Mr. Meador, and the motion passed 3-0

#### Consider Street Project Estimate and Margin of Costs for Add-ons

Mr. Mettling stated that he was asked to put the item on the agenda for the council to be informed of the estimated project cost, and for them to consider any optional add-ons for the project and any additional marginal cost that could come up.

Mr. Meador stated that the estimated project cost for asphalt is \$1,767,964.50 with engineering fees of \$16,000, cost of issuance \$27,000, and an underwriters fee of \$26,519.14 for a total of \$1,837,483.64. Mr. Meador added that Mark with Killough Construction stated engineer's construction cost estimates are usually high for any unexpected circumstance.

#### Consider Contracting Out Road Repairs

Mr. Meador stated that he had considered this for the chip and seal road rehabilitation option. He added that if they go with asphalt streets, they may want to mark areas where there is poor asphalt structure. Repairs can be made to those sections before a chip and seal is laid as maintenance. Mr. Meador stated that staff could cut out the damaged road and ad cement, but that would have the added issue of two materials which would degrade differently.

#### Consider Guidelines for Compensation Time & Discretionary (Sick) Leave

Mr. Mettling stated that he had revised the Personnel Guidelines for the council's consideration. He added that he was unsure how to proceed with Comp Time due to it being overwhelmingly approved two months prior, but had generally unfavorable views

this past month.

A motion was made by Mr. Smith to approve the personnel policies as presented, the motion was seconded by Mr. Meador, and the motion passed 3-0.

#### Consider Form for Employee Self-Evaluation

Mayor Seneca stated that they have approved a form for employee evaluations, but she would like to see a self-evaluation to be done in combination with the employer's evaluation.

Mr. Meador stated that all employees are encouraged to take, and asked how often the council is aware of the trainings? Mr. Smith added that any staff development needs to be approved by the mayor, and if it doesn't benefit the city, it shouldn't be approved. Mr. Smith added that he is in favor of the self-evaluation form. Mr. Meador asked if there was a form for the council to approve? There was on form at the time.

A motion was made by Mr. Meador to table the item, the motion was seconded by Mr. Johnson, and the motion passed 3-0.

#### Consider Individual or Committee for August Evaluations

Mr. Smith stated that he believes the whole council should be involved in the evaluations, with the mayor to conduct the written evaluation for the councils review.

The council discussed available dates in August for the evaluations.

A motion was made by Mr. Meador for the Mayor to schedule a special meeting date for evaluations, the motion was seconded by Mr. Johnson, and the motion passed 3-0.

#### Consider Replacing Culvert or Reworking Street between Wil-Mart and Firework Stand

Mr. Wineinger informed the council of the issues of drainage to the east of Wil-Mart and it flooding part of business during the periods of heavy rain. He informed the council that there is a resource with the state which would help to determine property culvert size to handle the run off. Mr. Johnson added that with the increase in drainage there could be some issue downstream near his home due to the creek in the county having blockage issues.

Mr. Smith brought up the option to the council for which there was a consensus for Mr. Wineinger to have the state look at the ditch and the stream that runs through the park.

#### Consider Options for Drainage Problem West of Casey's

Mr. Wineinger stated that they could probably divert the drainage with a little rock.

#### Consider Library Board Appointments

Mayor Seneca nominated Adillia Brown and Mary Whitaker for the open positions.

A motion was made by Mr. Smith to approve the nominations, the motion was seconded by Mr. Meador, and the motion passed 3-0.

#### Consider Resignation from Planning and Zoning

Mayor Seneca informed the council of the resignation of Jane Creighton from the Planning and Zoning Board.

A motion was made by Mr. Johnson to accept her resignation, the motion was seconded by Mr. Meador, and the motion passed 3-0.

Consider Planning and Zoning's Recommendations on USD 287 Fuel Tanks

Mayor Seneca stated Mr. Brenzikofer and the Planning and Zoning Board recommended that the council take action to move the tanks from their current place to the Vo. Agg. Building with a special use permit.

A motion was made by Mr. Smith to issue a special use permit to the USD #287 for the purpose of moving the fuel tanks, the motion was seconded by Mr. Meador, and the motion passed 3-0.

Consider Planning and Zoning's Recommendations on Chickens

Mayor Seneca stated that she had reviewed the ordinances for Lawrence and Topeka regarding chickens, and they are widely different. She said Lawrence allows 50 chickens while Topeka allows 5.

Mr. Snethen stated the reason the subject was brought up was because the current ordinance is silent on chickens and the city would need to write want to regulate chickens in the city limits.

A motion was made by Mr. Smith send the item to Planning and Zoning to approve a chicken ordinance and for the board's meeting minutes to be included in the packets each month, the motion was seconded by Mr. Meador, and the motion passed 3-0.

Mr. Smith asked who the secretary is? Mayor Seneca stated that it had been Mrs. Creighton, but the board would need to elect someone to the position at their next meeting.

Consider Hiring Greg Hendershot

A motion was made by Mr. Meador to approve the hiring of Mr. Hendershot at \$12.00 per hour, the motion was seconded by Mr. Johnson, and the motion passed 3-0.

Executive Session

A motion was made by Mr. Smith to enter into executive session for non-elected personnel to protect their privacy rights for a period of 15 minutes, the motion was seconded by Mr. Meador, and the motion passed 3-0

Start Time - 8:08

End Time - 8:23

A motion to adjourn was made by Mr. Meador, the motion was seconded by Mr. Smith, and the motion passed 3-0.

Adjourn 8:24

---

Mayor Seneca