

City of Pomona
Regular City Council Meeting Minutes
Monday January 9, 2017
7:00 p.m., City Hall

Council in Attendance; Mayor Seneca, Councilmembers Bradbury, Johnson, Meador, and Smith.

Others in Attendance; Dustin Alexander, Frank Downing, Scott Snethen, Steven Lemons, and Dean Wineinger.

Meeting to order

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

Amend Agenda

A motion was made by Councilmember Bradbury to amend the agenda, adding the following to the end:

Consider Hanson Sinderbloc Bar at 103 E. Franklin

The motion was seconded by Councilmember Johnson and the vote carried 4-0.

Consent Agenda

- Review Utility Accounts 30+ Days Delinquent
- Review Employee Vacation, Discretionary, and Comp Time Accruals
- Minutes of Previous Meetings
 - December 5, 2016
 - December 15, 2016
- Financial Reports/Action on bills
 - Current bills and prepaid bills

A motion to accept the consent agenda was made by Councilmember Meador. This motion was seconded by Councilmember Smith and the vote passed 4-0.

Executive Session

Councilmember Bradbury made a motion to enter into Executive Session for 15 minutes for discussion of non-elected personnel. This was seconded by Councilmember Meador. The vote carried 4/0.

The Council entered into Executive Session at 7:03 p.m.
The Council exited Executive Session at 7:18 p.m.

A motion was made by Councilmember Bradbury to extend Executive Session by 15 minutes. The motion was seconded by Councilmember Johnson and the vote carried 4/0.

price per animal of \$135. Mayor Seneca stated that last year the City donated \$1,000 to Prairie Paws.

There was discussion on what services are provided when an animal is picked up and taken to Prairie Paws. The Clerk explained that Prairie Paws keeps the animal for 3 days so the owner may claim it, after that the dog is assessed for shots and then made adoptable. The person picking the dog up or adopting it then incurs adoption fees and pays for the shots. The Council asked what the process is when dogs are picked up on days that Prairie Paws are closed. The Clerk explained that anytime an animal is picked up, Office Staff uses the log of registered dogs to attempt to locate the owner and contact them via phone call. If the owner cannot be located, the dog is either kept in a runner at the City shop or at a private residence in town. From a liability standpoint, neither of those are ideal and the dog can't just be let go.

Councilmember Meador asked how much the fees would be if we took the dog to Lyndon. He explained that he is charged \$10 per dog, for small dogs. Mayor Seneca stated that vets do not normally take any dog off the streets due to not knowing if the dog has any diseases that could spread. Councilmember Meador wanted to know what the owner pays if the dog receives vaccinations and shots. The Clerk did not know as that side does not involve him. In past experiences from impounding a dog, an owner relayed to the Clerk that he had to pay \$150 to get his dog from Prairie Paws.

Councilmember Meador wondered what pricing would be for these services from Lyndon Vet Clinic or the vet clinic out by the lake. The City Clerk said he could price around and see what other places could offer the same services for less. Due to the long standing agreement with Prairie Paws, this was the first stop.

Councilmember Bradbury asked what the fee is if they are open when we take the dogs in, the Clerk explained there is none. Animal Control just drops the dog off. Councilmember Meador asked how many animals were taken to Prairie Paws in 2016. The Clerk explained that there would have been more taken in if they could have after-hours access, but about 5 dogs were taken in. Councilmember Meador stated that \$1,000 were donated to house 5 dogs. The Clerk confirmed. Councilmember Johnson asked what happens if no one comes to claim the dog. The Clerk explained that Prairie Paws keeps the dog until it can be adopted. Councilmember Smith asked if Prairie Paws were a no kill shelter, the Clerk confirmed this to be true.

The Clerk explained that other options to consider, rather than donate to Prairie Paws, would be to turn the runner at the shop into a longer-term housing for dogs. But this would require an employee to care for the dog and means to allow for the dog to have adequate shelter. Councilmember Bradbury felt this was not an option.

Councilmember Bradbury instructed staff look into other routes for housing dogs with other shelters. Councilmember Bradbury moved to table this item until next month. The motion was seconded by Councilmember Johnson and the vote carried 4-0.

Consider Resolution for Personnel Policy Updates

The Clerk was instructed that the Mayor would meet with the Clerk with direction on certain policies. The Clerk would prepare the resolution and would return the following month with the resolution.

A motion was made by Councilmember Smith to take no action at this time. Councilmember Johnson seconded the motion and the vote carried 4-0.

Consider Hanson Sinderbloc Bar at 103 E. Franklin

The Clerk explained that Mr. Hanson has filed paperwork with the State and passed necessary State Inspections to obtain his Drinking Establishment License from them. He is now requesting a City Liquor License. The existing requirement is that he obtain the necessary State license. The Clerk has checked with Pat Walsh, the City Attorney, and he indicated that there is no permit needed since the current Zoning Classification allows for a Drinking Establishment. There was discussion on the lack of application and process to obtain a City liquor license for Drinking Establishments and Bars. It was noted that there was no application submitted by the 700 Club, just a copy of their State License.

Councilmember Smith asked if Mr. Hanson were required to have an Occupancy License. Zoning Admin Scott Snethen stated that this would be up to the Council. Occupancy was never taken away for this premise. He continued that himself and Dave were present in the very beginning and told him what he would need to do but have not been back to inspect the building. No major work was done, just some siding on the walls. Scott Snethen stated that no permit for any work was filed for this premise. Scott recommended the Council have himself and Dave inspect it again to make sure it is up to code. Councilmember Johnson stated that electrical work was done because he saw an electrician's truck at the building. Scott said that rewiring may have been done. There was also discussion on the City does not have any requirement for business licenses.

Councilmember Bradbury made a motion to have Staff inspect the building to see if it is up to code. Then issue a Drinking Liquor License if it's approved. Councilmember Smith seconded the motion and the vote carried 3-1.


Councilmember Smith made a motion to instruct City Staff to form a licensing procedure, requiring an application, and establishing a fee schedule. The motion was seconded by Councilmember Bradbury and the vote passed 4-0.

There was discussion for Staff to look into the parking situation at the Sinderbloc Bar. Councilmember Meador mentioned concern on the distance between street and the first parking spot. There was further discussion on the visibility issue at that intersection with parking.

Meeting Adjourn

A motion was made by Councilmember Bradbury to adjourn the meeting. The motion was seconded by Councilmember Meador and the vote carried 4-0. The meeting was adjourned at 8:22 p.m.

SL


Marie Seneca, Mayor